



SARAH WILSON

PROFESSIONAL TITLE

PROFILE

A resume profile is a short section in which present your relevant qualifications and skills for the job. Avoiding using pronouns like I, me, she or he. Instead write descriptive sentences like "Creative copywriter with six years of writing advertising copy for marketing agencies". Your resume profile should grab hiring managers attention and convince them to continue reading.

CONTACT

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EXPERIENCE

YOUR JOB POSITION / 2016 – 2018

COMPANY NAME

The work experience section of your resume should contain information about your professional history including previous titles, employers, dates of tenure, responsibilities, skills learned and accomplishments.

- Depending on your background, you can include full-time positions, part-time jobs, temporary roles, internships.
- You can also include volunteer work if you do not have extensive paid work experience.

YOUR JOB POSITION / 2016 – 2018

COMPANY NAME

The work experience section of your resume should contain specific information about your employment history, including:

- Companies you worked for, employment dates, job titles, responsibilities and impact.
- That also include promotions, awards and accomplishment.

YOUR JOB POSITION / 2016 – 2018

COMPANY NAME

Here are a few accomplishment examples:

- Maintained a 97% satisfaction rating over a 24-month period as a customer care representative
- Grew email subscriber list from 300 to 2,000 in 8 months without expanding the monthly budget
- Published 6 scholarly articles in esteemed legal online publications on topics related to bankruptcy litigation over a 12-month period

EDUCATION

DEGREE TITLE

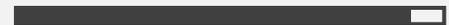
UNIVERSITY NAME
2012-2016

DEGREE TITLE

UNIVERSITY NAME
2012-2016

SKILL

Adobe Photoshop



Adobe Illustrator



Adobe InDesign



HTML/CSS



WordPress

